Curriculum

The Early Years Learning Framework is the guide we use to plan our learning program. A focus on play, quality learning environments, partnerships with parents, learning areas and the essential learnings form the foundations of the experiences planned and are interwoven with the children’s ideas, interests and skill needs.

Children will have a folder for their work which will be added to throughout the year. The staff team will document individual development in a variety of ways and this information will form the basis for the development of the summative report which is compiled at the end of the child’s year at pre-school. Please feel free to discuss your child’s development and the program with the staff team.

Behaviour Management

We believe everyone at the centre has the right to feel safe and secure. We acknowledge that children feel angry, frustrated and upset at times and we must help children express these feelings in an appropriate way. We believe behaviour changes faster when handled in a positive way. Staff and children need to share the responsibility of behaviour by being consistent at all times, creating a safe, secure environment for children and modelling appropriate behaviour.

Books, C.Ds, Literacy Kits, Hats & T-shirts

Books, C.Ds and Literacy Kits are available for your child to borrow. We have legionnaires hats available for $6. T-shirts with the pre-school logo $10 and windcheaters with logo $14.

Information Sharing

Each child has a named pocket file where receipts and other information will be placed. Please check these regularly, so you can be informed on what is happening at our centre. If you are sending your child through the Child Care Centre, we will deliver any information not collected to the Child Care pockets every Friday.

Snacks and Foods

We support healthy eating practices at our centre so we encourage families to provide their child with either fruit, vegetables, cheese, a sandwich or yoghurt. We have filtered water for drinking and cups are supplied. Please advise of any food allergies or cultural requirements.

Governing Council

All Parents/Careers are welcome and encouraged to join our governing council. The Governing Council makes decisions about how the pre-school operates and purchasing of equipment.

Meetings are generally held monthly. They are approximately one to one and a half hours long. Meetings are informal and are a great way to have a say about your child’s education.
Welcome to Para Hills West Preschool

We hope your time at our Preschool will be both successful and rewarding. Our goal is to develop workable and positive relationships with families and to provide the best possible learning environment for your child over the pre-school year. As a DECD funded site we have access to the following support services: Speech Pathology, Bilingual Support, Psychology, Social Worker, Special Educator and Aboriginal Community Worker.

Due to the DECD same first day policy children who turn four before May 1st will start preschool on the first day of Term One that year.

Children who turn four on or after May 1st start preschool on the first day of Term One the following year. The same first day for Preschool means that every child will have 4 terms of preschool before they go to school.

Pre-entry

Children may attend some pre-entry sessions in the term prior to commencing sessional preschool, if spaces are available.

Sessional Pre-school

Monday to Thursday
8.45 – 11.45am
12.30 – 3.00pm
Friday 8.45 – 11.45 am

Pre-school Fees

Fee 1  $135 - 2 full days and maximum 1 additional single session.
Fee 2  $85 - 1 Full day and a maximum of 3 additional single sessions.
Fee 3  $50 - maximum of 5 sessions of preschool, over five days
Fee 4  $20 - pre-entry

Fees are charged to meet our running cost and provide new equipment and resources. Fees may be paid within the first four weeks of each term. If you are having difficulties, speak with the Director to make alternative arrangements. On-line direct payments can be made.

* Please ask for fee structure.

Playgroup

Playgroup/Stay and play is held on Friday afternoons from 12—1.30pm
Gold coin contribution welcome.

Clothing

Please dress your child in comfortable named clothing which they can manage themselves and allows involvement in a range of preschool experiences both indoors and outdoors. Smocks are provided for painting. Please supply a spare set of clothes and leave them in your child’s bag. If your child goes home in pre-school clothes please wash and return them within the week.

Arrival and Collection

Both the children and the staff team appreciate punctuality. If you arrive early please remain with your child until the session starts. This enables staff to set up equipment for the session. Please advise if any person other than the regular parent or carer is collecting your child. Identification will be required if staff are in doubt.

Policies

Sun Smart: Children must wear a hat for outside play in term 1 and 4. Broad brimmed or legionnaire hats are preferred. We have a no hat no outside play policy in term 1 and 4.

Health and Safety: The centre meets the current OHSW requirements and regular monitoring of equipment and centre practices are in place to ensure this continues.

Illness: If your child is sick the best place for them is home. It’s OK to miss a day or two of pre-school and get better rather than put others at risk.

Head lice: If we detect head lice in your child’s hair you will be notified immediately to collect your child. Your child can return to preschool when the head lice has been treated.

Medication: This will only be administered if written consent is received in accordance with policy requirements.

Accidents: All accidents are recorded and an accident slip is completed for the parents so details of the incident are shared. All staff are First Aid Trained.

Copies of all Preschool policies are available for families.